



## CITY OF SAN BRUNO

Community Services Department

### MEETING MINUTES

#### Senior Citizens Advisory Board May 21, 2019

1. **Call to Order/Roll Call:** Chair Carmichael called the meeting of the Senior Citizens Advisory Board to order at 9:02 a.m. Board Members Present: Chair Carmichael, Vice-Chair Chu, Epperson, Goff, Green, Luzaich, and Treasurer Hornung. Board Member Excused: Tracey. Staff Present: Brewer, Magrini, and Tessier.
2. **PLEDGE OF ALLEGIANCE:** Chair Carmichael led the Pledge of Allegiance.
3. **REVIEW OF AGENDA:** No changes.
4. **ACCEPTANCE OF MINUTES:** The Board accepted the minutes of the April 16, 2019.
5. **CONSENT CALENDAR:** None.
6. **PUBLIC COMMENT:**  
Manny Cantania suggested using some art work at the entrance of the building.
7. **UNFINISHED BUSINESS:**
  - a. Treasurer's Report – April 2019 (Hornung). Filed for audit.
  - b. Receive and File Monthly Information and Referral, Class Attendance, Nutrition Site Reports, and Senior Center Historical Front Desk Sign In Data – (Tessier, Rangel-Oliva) Filed for audit.
  - c. Receive and File Events Committee Minutes – (Tessier)  
**M/S Green/Luzaich** to approve offering the Music and Motion class on Thursdays from 12:30-1:00pm. Passed unanimously. **M/S Luzaich/Green** to approve offering Meridian Stretching class monthly. Passed unanimously. **M/S Green/Luzaich** to approve offering Sunday afternoon American Line Dance in September. Passed 5/1. **M/S Luzaich/Epperson** to approve offering a Downsizing and Preparing for a Move into Senior Living seminar. Passed unanimously.
  - d. Update on Pending Senior Center Projects – (Brewer – Oral) Staff gave an update on the installation of the new range.
8. **NEW BUSINESS:**
  - a. Update on Food Services Coordinator Recruitment – Staff informed the Board that interviews were being conducted on May 22.
  - b. Review and Discuss Congregate Nutrition Suggested Donation and Under 60 Fee – The Board discussed options for raising the suggested donation as well as the guest fee. The Board continued this item to the June meeting.

- c. Discussion Regarding Brown Act and Review of Email from City Attorney – Staff discussed the email with the Board. Moving forward, if the Board is interested in discussing the item, they will send the item to the chair to add to the agenda if appropriate. Staff reminded the Board that if the item is urgent they should let staff know immediately and not wait for a Board meeting.

9. **ITEMS FROM BOARD MEMBERS:** None.

10. **ITEMS FROM STAFF:** None.

11. **ADJOURNMENT:** Meeting was adjourned at 10:10 a.m.